

CABINET

30 MAY 2012

Report of the Portfolio Holder for Environment and Waste Management

Environment Health and Regulatory Services Fees & Charges 2012/2013

Cabinet is recommended to approve the revised fees and charges outlined in the appendix to take effect on 1 June 2012.

Recommendation

- 1. That Cabinet approves the fees and charges proposed for Environment Health & Regulatory Services set out in Appendix 1 of this report with effect from 1 June 2012 apart from Taxi Licensing fees which need to be approved by Council**
- 2. That Cabinet recommend to Council that the Taxi licensing fees set out in Appendix 1, subject to the statutory advertising prescribed by the relevant legislation, be approved.**
- 3. That Cabinet recommend to Council in future reviews the revision of taxi licensing fees be delegated to Cabinet.**

Purpose

To seek Members' approval to implement revised fees and charges in respect of services provided by Environment, Health and Regulatory Services to come into effect from 1 June 2012. The proposed fees and charges are at **Appendix 1**.

Executive Summary

Fees and charges were last reviewed in 2011, with the new fees effective from April 2011. The fees proposed in the Appendix recognise the need to maintain reasonable charges and levels of income and take account of the annual rate of inflation. They also take into account the Council's medium term financial strategy and the need to recover the Council's reasonable costs in delivering regulatory services. The levels set have been rounded and include VAT (where applicable).

These fees span across a broad area of regulatory work some set by Government, other set locally including animal health and welfare, dog kennelling, the provision of information across a range of disciplines and a number of licensing processes including, Environmental Permits, pet shops, riding establishments, fireworks storage, ear piercing etc.

The report also sets out proposed tax licensing fees. However these will need to be approved by Full Council.

The Council's mid term financial strategy provides for an annual increase in fees and charges. The increase to be applied in 2012/2013 is 2.4%. The attached Appendices identifies the new locally set fees and charges proposed for Environment, Health & Regulatory Services, (Appendix 1) that have been adjusted to include the increase, namely Animal Welfare; General Licensing; Food Safety; Health and Safety; Environmental Information/Protection; Drainage and Private Hire and Hackney Carriage.

Fees and charges in relation to the Licensing Act 2003, lotteries & amusements and Local Authority Air Pollution Control (LAPC and LAPPC) are set by Her Majesty's Government and do not include any inflation adjustment, these are shown at Appendix 2. Premises license fees under the Gambling Act 2005 were approved by Cabinet on 25 April 2007.

In relation to Hackney Carriages and Private Hire Vehicles, there is a statutory requirement to advertise proposed changes to fees and charges for 14 days prior to implementation. These charges, if approved, will therefore take effect following the appropriate notice period.

Financial Implications

Implementation of the proposed fees and charges should ensure budgeted income levels in 2012/2013 are achieved.

"If Members would like further information or clarification prior to the meeting please contact Mr S Lewis. Ext 437"

Appendix 1

Environmental Health and Regulatory Services

Fees & Charges set by Tamworth Borough Council 2012/2013

SERVICE	Charge as at 1 April 2011	Charges From 1 June 2012
Animal Welfare		
Kennelling Costs per Day (for each day the dog is kennelled overnight an addition of £8.00)	8.00	8.19
Fine set by Central Government	25.00	25.00
Administration	20.00	20.04
Transport of Dog back to Borough	45.83	46.92
Microchipping	12.74	13.05
General Licence / Registration		
Sex Establishments		
- new application	4105.09	4203.61
- renewal or transfer	2052.55	2101.81
- variation	198.74	203.51
Dangerous Wild Animals	257.09	263.26
Dog Breeding Establishments	114.94	117.70
Animal Boarding Establishments	114.94	117.70
Riding Establishments	257.09	263.26
Pet Animal Dealers		
- Up to 250sq m	158.06	161.85
- 251 to 500 sq m	215.47	220.64
- 501 to 1000 sq m	276.48	283.16
- Over 1000 sq m	344.82	353.10
Game Dealers	12.68	13.16
Acupuncture, Tattooing, Ear Piercing, Electrolysis	114.94	117.70
Motor Salvage Vehicle Operators		
- registration	88.79	90.92
- certified copies of register entries	38.05	38.96
Food Safety Act		
Copy of Single Entry	17.35	17.77
Copy of Category	72.71	74.46
- plus per entry	1.28	1.31
Copy of Register	205.59	210.52
- plus per entry	1.28	1.31
Admin for Issuing Invoice	20.67	21.17
Health & Safety		
Accident Investigation		
- Disclosure Information	76.57 + VAT	78.41 + VAT
- Factual Reports (including copies of photographs)	146.77 +VAT	150.29 +VAT

Environmental Information Act (deemed to include contaminated land enquiries)		
Research / Admin per hour (pre-payment)	75.28	77.09
Additional Charge for Invoicing	20.67	21.17
Photocopying of Documents (per side)	0.78	0.80

Environmental Protection Act 1990 Part 1		
Copies of Information		33.44
- copies of register extracts (pre-payment)	32.66	
- copy of list of applicants	26.17	26.80
- copy of an application (per process)	26.17	26.80
- plus photocopies per side	0.75	0.80
Admin Charge for Issuing Invoice	19.15	19.61

Drainage			
Drainage Enforcement	EHO	37.79	EHO 38.70
- Section 35 LGMPA	TA	24.80	TA 25.40
- Section 59 Building Act	Admin	16.98	Admin 17.39
Note - Charge determined on Officer's Hourly Rates			

Hackney Carriage / Private Hire *				
Hackney Carriage Vehicle	-	under 4 years old	283.65	284.22
Hackney Carriage Vehicle	-	over 4 years old	315.57	316.20
Private Hire Vehicle	-	under 4 years old	283.65	284.22
	-	over 4 years old	315.57	316.20
Combined Hackney Carriage / Private Hire Driver's			82.34	82.50
			(DVLA only)	
			84.64	84.81
			(DVLA & CRB)	
			109.69	109.91
			(DVLA & MEDICAL)	
			122.48	122.72
			(DVLA, CRB & MED)	
Private Hire Operators			135.54	135.81
Change of Vehicle			67.08	67.21
Replacement Plate - Hackney Carriage / Private Hire			19.16	19.20
Replacement Stickers - Private Hire			4.80	4.81
Missed MOTs (without 24 hours prior notice)			40.05	40.13
Bounced Cheques			20.00	20.04
Cancelled Insurance (without notification)			66.76	66.89
Failure to Return Plates Within 7 Days Hackney Carriage / Private Hire			40.05	40.13
* = Must be advertised 28 days prior to taking effect				

Appendix 2

FEES PRESCRIBED BY HER MAJESTY'S GOVERNMENT

Licensing Act 2003 †		
Personal licences	Application for the grant or renewal of a personal licence	37.00
	Theft, loss etc of personal licence	10.50
	Duty to notify change of name or address (personal licence)	10.50
Temporary Event	Temporary event notice (for each event)	21.00
	Theft, loss etc of temporary event notice	10.50
Premises Licence	Theft, loss, etc of premises licence or summary	10.50
	Application for a provisional statement where premises being built etc	315.00
	Notification of change of name or address (holder of licence)	10.50
	Application to vary licence to specify individual as premises supervisor	23.00
	Application for transfer of premises licence	23.00
	Interim authority notice following death etc of licence holder	23.00
Club Premises Certificate	Theft, loss etc of certificate or summary	10.50
	Notification of change of name or alteration of rules of club	10.50
	Change of relevant registered address of club	10.50
	Right of freeholder etc to be notified of licensing matters	21.00
*	Supply of copies of information contained in register	0.78 per side of A4
Licensing Act 2003 †		

Fee Bands †

Premises and club application and annual fees - each premises that is licensable will be allocated to a fee band according to rateable value. See Table 1 - Fee Bands

Table 1 - Fee Bands †

Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

Premises Licence Fees †

Table 2 – Premises Licence Fees

	A	B	C	D	E
New application & variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	X2 (£900)	X3 (£1905)
Annual charge *	£70	£180	£295	£320	£350
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	X2 £640	x3 £1050

*There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please contact the Licensing Team for details.

Premises licences sought for community centres and some schools that permit regulated entertainment but do not permit the supply of alcohol and / or the provision of late night refreshment will not incur a fee. For more information please contact the Licensing Team

Licensing Act 2003 †

Club Premises Certificate †

	A	B	C	D	E
New application and variation	£100	£190	£315	£450	£635
Annual Charge	£70	£180	£295	£320	£350
Key					
† = Fees under the Licensing Act 2003,					
* = Not set by statute					

Gambling Act 2005

Premises Type	New Application	Annual Fee
New Small Casino	5860.00	2770.00
New Large Casino	7080.00	4250.00
Regional Casino	10260.00	5000.00
Bingo Club	2760.00	880.00
Betting Premises (excluding Tracks)	2610.00	525.00
Betting Premises (Tracks)	2260.00	945.00
Family Entertainment Centre	1480.00	610.00
Adult Gaming Centre	1480.00	945.00

Small Lottery Licence

Type	Set by	Fee/Charge 2012/13
Grant	Statute	40.00
Renewal	Statute	20.00

Gaming Licence Permit (3 years)

Type	Set by	Fee/Charge 2012/13
Gaming machine permit premises with liquor licence	Statute	50.00

Type	Set by	Fee/Charge 2012/13
Club machine permit	Statute	Grant: £200 Annual fee: 50.00
Club gaming permit	Statute	Grant: £200 Annual fee: 50.00

Gambling Act 2005

Premises Type	App Vary	App Transfer	App Reinstatement	App Provisional Statement	Licence App (Provisional Statement Holders)	Copy Licence	Notification of Change
New Small Casino	2850.00	1400.00	1100.00	5860.00	2340.00	25.00	50.00
New Large Casino	3030.00	1900.00	1100.00	7080.00	3500.00	25.00	50.00
Regional Casino	3650.00	3000.00	3460.00	10260.00	5000.00	25.00	50.00
Bingo Club	1390.00	880.00	920.00	2770.00	970.00	25.00	50.00
Betting Premises (excluding Tracks)	1070.00	880.00	920.00	2610.00	970.00	25.00	50.00
Betting Premises (Tracks)	1070.00	730.00	700.00	2260.00	900.00	25.00	50.00
Family Entertainment Centre	880.00	730.00	700.00	1480.00	710.00	25.00	50.00
Adult Gaming Centre	880.00	880.00	920.00	1480.00	890.00	25.00	25.00

Temporary Use Notice	375.00
Replacement Copy	25.00

Local Authority Pollution Prevention and Control (LAPPC) charges for 2012/13 The fees and charges are set by the Secretary of State and are reviewed annually with effect from the 1 April.

Type of charge	Type of process	2012/13 Fee		
Application Fee	Standard process	£1579		
	Additional fee for operating without a permit	£1137		
	Reduced fee activities (except VRs)	£148		
	PVR I & II combined	£246		
	Vehicle refinishers (VRs)	£346		
	Reduced fee activities: Additional fee for operating without a permit	£68		
	Mobile screening and crushing plant	£1579		
	for the third to seventh applications	£943		
	for the eighth and subsequent applications	£477		
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts			
Annual Subsistence Charge	Standard process Low	£739 (+£99)*		
	Standard process Medium	£1111(+£149)*		
	Standard process High	£1672 (+£198)*		
	Reduced fee activities Low/Med/High	£76	£151	£227
	PVR I & II combined	£108	£216	£326
	Vehicle refinishers Low/Med/High	£218	£349	£524
	Mobile screening and crushing plant, for first and second permits L/M/H	£618	£989	£1484
	for the third to seventh permits L/M/H	£368	£590	£884
	eighth and subsequent permits L/M/H	£189	£302	£453
	Late payment Fee	£50		
		* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation		
	Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts			
Transfer and Surrender	Standard process transfer	£162		
	Standard process partial transfer	£476		
	New operator at low risk reduced fee activity	£75		
	Surrender: all Part B activities	£0		
	Reduced fee activities: transfer	£0		
	Reduced fee activities: partial transfer	£45		
Temporary transfer for mobiles	First transfer	£51		
	Repeat transfer	£10		
	Repeat following enforcement or warning	£51		
Substantial change	Standard process	£1005		
	Standard process where the substantial change results in a new PPC activity	£1579		
	Reduced fee activities	£98		

LAPPC mobile plant charges for 2012/13

Number of permits	Application fee 2012/13	Subsistence fee 2012/13		
		Low	Med	High
1	£1579	£618	£989	£1484
2	£1579	£618	£989	£1484
3	£943	£368	£590	£884
4	£943	£368	£590	£884
5	£943	£368	£590	£884
6	£943	£368	£590	£884
7	£943	£368	£590	£884
8 and over	£477	£189	£302	£453

LA-IPPC charges for 2012/13

NB – every subsistence charge in the table below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the EPRTR Regulation.

Type of charge	Local authority element 2012/13
Application	£3218
Additional fee for operating without a permit	£1137
Annual Subsistence LOW	£1384
Annual Subsistence MEDIUM	£1541
Annual Subsistence HIGH	£2233
Late Payment Fee	£50
Substantial Variation	£1309
Transfer	£225
Partial transfer	£668
Surrender	£668

Key

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.

Reduced fee activities are; Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW

Newspaper advertisements

Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs

In the case of a discharge consent local authority permit, 56% of the annual charge that would be payable under the Environment Agency Discharges to Controlled Waters Charges Scheme in relation to the financial year if the discharge or discharges authorised by the permit were permitted by a consent given or served by the Environment Agency under Part III of the Water Resources Act 1991, is payable to the Environment Agency.

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